

Rover Scout Motorsport
(SA Branch)
Constitution

Version 1.1 12/06/2006
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1 The Club

The name of the club is "Rover Scout Motorsport (SA Branch)". The shortened version of this title is "RSM SA". The club is formed within and is subject to; the Constitution, Regulations and Policies and Procedures of the Scouts Australia (SA Branch)

2 Objectives

- 2.1** The RSM SA is established to oversee, promote, foster and conduct all aspects of Motor Sport events conducted through Scouts Australia (SA Branch) within the auspices, guidelines and direction of the Confederation of Australian Motor Sport (CAMS).
- 2.2** The RSM SA charter is to support the development and implementation of high standards, common measures and practices of safety and ethics for all motor sport activities conducted under its authority.
- 2.3** To affiliate approved Motorsport activities with the Confederation of Australian Motor Sport (CAMS), acknowledging its constitution and observing the published CAMS National Competition Rules (NCR).
- 2.4** To provide the vehicle for indemnity insurances through CAMS for all authorised motor sports conducted by the club.
- 2.5** To promote friendship and courtesy on and off the track between all members of RSM SA.

3 Authority

- 3.1** RSM SA exists under the administrative umbrella of Scouts Australia (SA Branch) and as such, is subject to the administrative Policies and Procedures of the Branch and the Branch Rover Council (BRC).
- 3.2** RSM SA is a member of CAMS and as such must conform to the operational (motorsport) standards and requirements of CAMS for all operational (motorsport) activities. Accordingly, the RSM SA is covered by the full suite of indemnities and insurance covers provided through its CAMS membership. These indemnities and covers provide the only operational (motorsport) cover available to the club.
- 3.3** The BRC shall have no direct authority in the 'operational' (motorsport) activities of RSM SA. The BRC may however make administrative directions to the club, which must be adopted unless they contradict with CAMS requirements. For motorsport activities, the RSM SA club is an entity on its own, subject to the rules and regulations of the technical governing body (CAMS).
- 3.4** The BRC is considered the principal 'parent' of the RSM SA. As such it may provide administrative direction to RSM SA under its own authority, or that provided by Scouts Australia (SA Branch).

4 Membership

- 4.1** General and Associate Membership is restricted to current financial members of Scouts Australia (SA Branch) including members of the Branch Fellowship.
- 4.2** All registered and current financial members of the Rover Section within Scouts Australia (SA Branch) are automatically General Members of RSM SA, and are entitled to vote at meetings.
- 4.3** All registered and current financial Rover Advisers and Rover Commissioners within Scouts Australia (SA Branch) are entitled to be General Members of RSM SA and are entitled to vote at meetings.
- 4.4** Associate Membership is available to other members of Scouts Australia (SA Branch) who are interested in the furtherance of the aims of RSM SA, and such applications for membership shall be made in writing to the Secretary. Associate Members also have voting rights at meetings.
- 4.5** Reciprocal Membership is available to members of other Rover Scout Motorsport Clubs that are affiliated with CAMS, which entitles such members to compete in club events. Reciprocal members do not have voting rights at meetings.
- 4.6** Temporary Membership shall be available for financial members of Scouts Australia for a specified event. Membership will be considered on a case by case basis with membership applications to be received by the Secretary at least thirty (30) days prior to the event. These members are Event Members and do not have voting rights at meetings.

5 Subscriptions

- 5.1** General Members – (Rovers) – Free
- 5.2** General Members - Rover Advisers/Rover Commissioners – Free
- 5.3** Associate Members – Subscription fees shall be determined annually by the Executive Committee and subject to ratification at a general meeting.
- 5.4** Reciprocal Members – Free
- 5.5** Event Members – Subscription fees shall be determined annually by the Executive Committee and subject to ratification at a general meeting.

6 The Executive Committee

- 6.1** The Executive Committee of RSM SA Club shall comprise:
 - a)** The President
 - b)** The Secretary
 - c)** The Treasurer
 - d)** The Technical Officer
 - e)** Up to two 'co-opted' members who may be appointed at the sole discretion of the Executive Committee RSM SA.

7. Executive Committee Members

7.1 Executive Positions

7.1.1 President

The President of the RSM SA shall be the recognised head of the club and shall preside over Executive and general Meetings as the Chairman, and ensure that all business transacted at such meetings is in accordance with the constitution.

The President shall not be entitled to vote at Annual General Meetings or General Business Meetings, except in the case of an equality of votes being cast, the President may exercise a casting vote to resolve any disputes. Such a casting vote shall be deemed final and binding on all Members of the RSM SA, and this vote shall not be subject to appeal.

The President shall conform to the operational (motorsport) guidelines of CAMS when deeming whether or not an activity can be run. They will provide feedback to event organisers and assist them in ensuring that all risks are minimised as best as possible. The President will also gain the prior approval of the Scouts Australia SA Branch to hold any motorsport event in SA.

The President shall consult with the BRC as required and accept administrative direction from the BRC.

7.1.2 Secretary

The Secretary shall keep true and correct records of the Minutes of all Executive and General Meetings as required, and conduct the correspondence of the Rover Scout Motorsport Club.

The Secretary shall be responsible for maintaining a list of non Rover Scout Motorsport Club members and should obtain a list of current financial Rover members from the Branch Rover Council.

The Secretary shall be responsible for the processing of all applications to run motor sport activities within Scouts Australia (SA Branch). They will also be responsible for ensuring that the club maintains its CAMS affiliation.

7.1.3 Treasurer

The Treasurer shall handle all funds coming to and going out of the RSM SA. This includes but is not limited to CAMS Affiliation fees, event permit fees and membership fees.

The Treasurer shall be responsible for submitting a Branch budget each year by the due date. They will need to communicate with the CEO of Scouts Australia (SA Branch) to get this done.

7.1.4 Technical Officer

The Technical Officer is to provide technical advice to the committee when processing event approvals. They may also be called on to provide advice to the President at any time. The technical officer must hold or be willing to obtain appropriate CAMS qualifications as defined within the RSM SA regulations.

7.1.5 Coopted Members (up to two)

The Executive Committee may coopt up to two additional members (either as full members or for a specific period of time) at its sole discretion to assist it with projects, specialist advice, replace a vacancy temporarily or for any other reason). These members do not have voting rights at general meetings unless they are a current financial member of Scouts SA under clauses 4.1, 4.2, 4.3 or 4.4

7.2 Vacancies:

Casual Vacancies shall be filled at a General Business Meeting on the recommendation of the executive.

7.3 Appointments

7.3.1 Executive positions on the RSM SA Executive Committee are only available to voting members of RSM SA. Nominations for Executive positions must be made at least four (4) weeks before the AGM. Late nominations shall be accepted on the day of the AGM should less than two (2) nominations be in place. The Coopted members of the Committee (if so appointed) may be drawn from outside the Rover Section at the discretion of the Committee.

8 Meetings

8.1 General Business Meetings shall be held as required. Two (2) weeks notice must be given for any general business meetings. General Business Meetings are to be held in order to modify the rules and regulations of the club (excluding the constitution – see section 10) and to resolve any issues that the Executive cannot resolve.

8.2 The Annual General Meeting shall be held in May each year. The agenda, date, time and location must be announced in writing at least 4 weeks prior to the meeting. The purpose of an Annual General Meeting is to elect the new Executive Committee, present annual financial statements and amend the constitution if required.

8.3 Executive meetings shall be held as required and may be called at any time by either the President or Secretary. No minimum notice is required, but meetings shall be scheduled to suit all members of the Executive where possible. Executive meetings shall be held to endorse events, for Scouts Australia (SA Branch) and CAMS approval and process membership applications. The Executive are empowered to make urgent changes to the rules and regulations when required to comply with CAMS or Scouts Australia (SA Branch) regulations.

8.4 A quorum for a General, Special or Annual General Meeting shall consist of at least Ten (10) voting members. Executive meetings require at least the President and two others (not including Coopted Members).

8.5 Proxy voting is permitted at any RSM SA meeting using the form provided on the RSM SA website.

- 8.6** Voting shall be by a simple majority (greater than half the eligible votes) of those attending the meeting in person or by proxy.
- 8.7** In the event of a tied vote the President shall exercise a casting vote.
- 8.8** The Executive shall be responsible for appointing an impartial member of Scouts Australia (SA Branch) to act as Chair of the Rover Scout Motorsport (SA Branch) Annual General Meeting.

9 Financial Reporting

- 9.1** True and correct records of accounts shall be kept of; the sums of money received and expended by the RSM SA, and expended by the Executive of the club, and the manner in which such receipt and expenditure takes place, and a register of the property, assets and liabilities of the RSM SA.
- 9.2** At least once every year, the accounts and books of the RSM SA shall be examined and confirmed by one (1) or more Auditor appointed by Scouts Australia (SA Branch).
- 9.3** The Executive shall produce before every Annual General Meeting, an Annual Balance Sheet and Income and Expenditure Statement for the Financial Year of the RSM SA.
- 9.4** The Financial Year of the RSM SA shall align with the Financial Year of Scouts SA.

10 Alteration to Constitution

- 10.1** This Constitution shall not be altered, amended or annulled, except at an Annual General Meeting, or a Special General Meeting called for that purpose, and unless one (1) calendar month's notice in writing of such intended alteration, amendment or annulment shall be given by the Secretary of the RSM SA.
- 10.2** Upon receipt of such notice the Secretary shall immediately notify all members of RSM SA in any way they deem fit.
- 10.3** Alterations to the constitution require a two thirds majority of all voting members present.
- 10.4** No alterations to this Constitution shall take effect until they are approved by Scouts Australia (SA Branch).

11 Regulations

- 11.1** Regulations consistent with the Constitution shall be made by providing written notice of any proposed Regulation(s) to the Secretary at least fourteen (14) days prior to a General Meeting and shall only be adopted by a resolution of the RSM SA Members.
- 11.2** The Executive Committee shall have power to make temporary changes to Regulations consistent with this Constitution, which the Executive may deem necessary for carrying out the purposes of the RSM SA. These changes shall be ratified at the next General Meeting.

12 Winding Up

- 12.1** A Member is not liable to contribute towards the payment of the debts and liabilities of the RSM SA or the costs, charges and expenses of a winding up of the RSM SA.
- 12.2** On winding up, any surplus assets shall be distributed to the South Australian Branch Rover Council.
- 12.3** In the event that the SA Branch Rover Council no longer exists, surplus assets shall be distributed to Scouts Australia (SA Branch).

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